



SERVICIOS PARA EL AVANCE DE LA MUJER
SERVICES FOR THE ADVANCEMENT OF
WOMEN

110 N Ocean Ave, Patchogue, NY 11772

ADVOCATE

SEXUAL ASSAULT PROGRAM: S.A.N.A.R (Sexual Assault Needs Actions and Resources)

Direct Victim Advocacy Services and Crisis Intervention:

- Provides advocacy for survivors of sexual assault at the individual and system level. Assist victims in completing, filing, court documents for an order of protection, custody, and child support.
- Inform victims and witnesses of the progress of their cases - prepare both victims and witnesses for court and/or accompany them to court to provide emotional support.
- Provide victims with appropriate referrals in accordance with individual needs.
- Serve as a liaison between victims, State's Attorney's Office, police, Criminal Justice personnel, etc. attend any court proceedings related to the sexual assault and inform the victims of the status of the cases.
- Perform follow-up services to ensure that the court order is working on the victim's behalf.
- Case management services - assistance with identifying community supports to meet survivor needs such as group therapy, individual therapy, and workshops of empowerment.
- Effectively manages solid relationships with other agency partners.
- Maintains accurate and complete files and data collection for all program activities.
- Fill out the Office of Victim Services Application which provides a safety net for individuals who have no other way to pay for costs – including but not limited to medical bills, counseling expenses, burial and funeral costs, and lost wages – resulting from being victims of crime.
- Represent SEPA Mujer in the S.A.D.I (Sexual Assault Demonstration Initiative)
- Create and facilitate the Promotoras program. Promotoras are lay health education volunteers who will provide emotional support, information and anticipatory guidance about the healing process for victims.
- Recruit volunteers for the Promotoras program.
- Work in conjunction with the sexual assault counselor
- Develop cultural competence materials for program outreach and educational efforts.

- The advocate will work to advance racial equity through participation on local coalitions, task forces and committees to explore policies and practices to access justice or safety for Latina immigrant victims of sexual violence.

General Duties

- Provide supervisor with monthly reports.
- Attend supervision meetings.
- Ability to handle confidential information and ability to work flexible hours.
- Must have valid driver's license and insured transportation.
- Support agency and center fundraising and awareness activities.
- Perform all other duties may be assigned by Supervisor and Executive Director.

Knowledge Required

- Bachelor's degree in psychology, Social Work, or Criminal Justice required.
- Knowledge of Domestic Violence and/or sexual assault issues and of the criminal justice system.
- Completion of 40 hr. training in domestic violence training in sexual assault
- Able to deal with crisis situations and to deal sensitively with victims of domestic abuse & significant others.
- Good interpersonal and communication skill; Typing and computer skills necessary,
- Must have valid driver's license and insured transportation.

Job Type: Full-time

Salary: Salary is commensurate with experience from \$48,000 - \$52,000

Benefits:

- Generous PTO and holiday schedule
- Medical, dental and vision coverage.
- Flexible Spending Account (FSA)

Deadline to apply: May 31, 2023

Send a Cover Letter and Resume to:

E-mail: jobs@sepamujer.org

For more info: (631) 980-2555 / sepamujer.org